# COMMUNICATION ACCESS FORM

## REQUEST FOR COMMUNICATION ACCOMMODATION

The Law Society of Upper Canada (The Law Society) is committed to maintaining an accessible environment for persons with disabilities in the delivery of its goods and services. In order to ensure that we communicate with our members effectively, please indicate, if any, your communication needs related to a disability by completing the following form and submitting it to the Equity Department.

### Confidentiality:

Information collected from you is kept strictly confidential and is used solely for the purpose of providing you with accommodations. Access to this information is restricted to staff who communicate with you in the context of Law Society business.

### Personal Information

Name:

Member Number:

### Accommodation Identification

I require an accommodation based on a disability. When the Law Society communicates with me, I ask that it use the following method (please select all that apply):

#### Written Correspondence:

[ ]  Electronic

[ ]  Electronic, but no PDF

[ ]  Electronic in text format only

[ ]  Paper, with the following requirements

Font Type:

Font Size:

Spacing:

[ ]  Other; please specify:

#### Direct Communications:

[ ]  T T Y

[ ]  Email in lieu of telephone or T T Y

[ ]  Other; please specify:

#### If this accommodation is temporary please indicate the estimated end date below:

End date:

#### Print, Sign and Date

Signature: [Print this form and sign your signature here]

Date:

If you have any questions about this form, please contact the Equity Department by telephone at 416-947-3300 or 1-800-668-7380 or by email at Equity@lsuc.on.ca

Please note:

The Law Society will make every effort to provide you with this accommodation where possible. However, if the Law Society cannot provide you with the accommodation requested, you will be contacted to discuss alternative reasonable accommodations. If you receive communication that does not meet the approved accommodation and you need assistance please contact the Equity Department for assistance.