APPLICATION FOR LICENCE UNDER THE NATIONAL MOBILITY AGREEMENT (NMA) OR THE TERRITORIAL MOBILITY AGREEMENT (TMA) AND SUBSECTION 9(2) OF BY-LAW 4

ABOUT LICENSING UNDER THE NMA OR TMA

Lawyers who wish to be licensed in Ontario who are from Canadian jurisdictions that have signed and/or implemented the National Mobility Agreement or the Territorial Mobility Agreement (reciprocating jurisdictions) may apply for permanent mobility under subsection 9(2) of By-Law 4.

APPLICATION CHECKLIST – Please submit the following:

1. Complete and original application form - DO NOT FAX OR EMAIL
   The Law Society of Ontario may investigate or verify any information supplied in this application, and may require further information from you before the application is approved. **Omissions or inaccuracies in responses may delay processing.**
   
   If the space provided for any answer is insufficient, attach a separate sheet that is signed and dated by the applicant and staple it to the application.

2. Proof of payment or payment in the form of either:
   
   • A receipt for payment by credit card from the Law Society Store. To pay, visit the Law Society Store at [https://store.lso.ca/mobility](https://store.lso.ca/mobility). **Attach the receipt to your application.**
   
   OR
   
   • A certified cheque or money order in Canadian funds payable to: Law Society of Ontario
   Application Fee:   $1,450.00
   HST: #121712863   $188.50
   Total:            $1,638.50
   
   **The application fee is non-refundable and non-transferable.**
   
   The Law Society will not process applications submitted without proof of payment or a certified cheque or money order.
   
   **NOTE:** When licensed, Law Society annual membership fees must be paid.

3. Original and certified (with seal) Certificate(s) of Standing (dated within the last 30 days) from each Law Society of which you are or have been a member, inside and outside of Canada.
NOTE: Certificate(s) of Standing must be replaced if it will be more than 60 days old on the applicant’s anticipated licensing date. Applicants must remain entitled to practice in their home jurisdiction until they are licensed in Ontario.

4. Notarized copy of your Canadian Birth Certificate as proof of age and full legal name or a notarized copy, front and back, of your Canadian Citizenship Card.

5. Two colour passport photos taken within the last 12 months.

6. Complete information regarding your work history for the last 5 years.

7. Additional relevant documents to comply with specific application requirements.

NOTE: Upon receipt of the completed application and the required fee, the Law Society will send you the reading materials and the declaration for the licensing reading requirement. Once you have read and understood the reading materials, send the completed declaration to the Complaints & Compliance department to certify that you have completed your reading requirement. The Law Society will then process the application.

Applications and required information and documentation must be correct, complete and received by the Complaints & Compliance department no later than 20 business days prior to the applicant’s anticipated licensing date.

QUESTIONS?

Please direct questions about review and approval of this application to:

Complaints & Compliance
Phone: 416-947-3315 (ask to be transferred)
Email: lsforms@lso.ca

MAILING ADDRESS

Mail original applications and supporting documents to:

Law Society of Ontario, Complaints & Compliance
Osgoode Hall, 130 Queen Street West, Toronto, Ontario M5H 2N6

QUESTIONS ABOUT THE LICENSING PROCESS?

Please direct questions about the licensing process to:

Licensing Process, Licensing & Accreditation
Phone: 416-947-3315 (ask to be transferred)
Email: licensingprocess@lso.ca

DO NOT FAX OR EMAIL
PART A – APPLICANT’S INFORMATION

1. PERSONAL INFORMATION

Applicant’s Full Name:

Date of Birth (dd/mm/yyyy):

Place of Birth (city and country):

2. HOME CONTACT INFORMATION

Home Address (street, city, province, postal code):

Phone:

Mobile:

Email:

3. BUSINESS CONTACT INFORMATION

Business/Employer Name and Address (street, city, province, postal code):

Phone:

Mobile:

Fax:

Email:

Which address should be used for contacting you? Circle one:

HOME     BUSINESS

Please notify the Law Society immediately after any change in contact information.
4. CANADIAN MEMBERSHIP INFORMATION

List any Canadian Law Societies you are or have been a member of:

Name of Law Society:

Date of Licence:

Member/Licence Number:

Status:

Name called/licensed under (if different from personal information in question 1):

Name of Law Society:

Date of Licence:

Member/Licence Number:

Status:

Name called/licensed under (if different from personal information in question 1):

5. MEMBERSHIP INFORMATION - OUTSIDE OF CANADA

List any Law Societies outside Canada you are or have been a member of:

Name of Law Society:

Date of Licence:

Member/Licence Number:

Status:

Name called/licensed under (if different from personal information in question 1):

Name of Law Society:

Date of Licence:

Member/Licence Number:

Status:

Name called/licensed under (if different from personal information in question 1):
Provide an original Certificate(s) of Standing (dated within the last 30 days) from each Law Society of which you are or have been a member, inside and outside of Canada.

NOTE: Your Certificate(s) of Standing must be replaced if it will be more than 60 days old on your anticipated licensing date.

6. PROOF OF LEGAL NAME

a) Are you a Canadian citizen or permanent resident of Canada?

YES NO

If YES: Provide a certified copy of a Canadian Birth Certificate OR a Canadian Citizenship Card (front AND back).

If NO: Contact the Complaints & Compliance department of the Law Society at 416-947-3315 before submitting your application.

b) Have you used another name or changed your name by court order, marriage, or other means?

YES NO

If YES: Provide a certified copy of a Canadian Name Change Certificate OR a Canadian Marriage Certificate OR a Court Order.

7. CANADIAN LAW DEGREE(S) OR NATIONAL COMMITTEE ON ACCREDITATION (NCA) CERTIFICATE

Choose A or B:

A) I have a Canadian common law degree.

Name of Law School:

Graduation Year:

OR

B) My academic credentials have been evaluated by the National Committee on Accreditation (NCA).

Complete i) or ii) if you have received a Certificate of Qualification from the National Committee on Accreditation (NCA) based on the evaluation of your law school degree.

i) Quebec Law School:

OR
ii) Country in which you received your law degree:

NOTE: Make arrangements for an original NCA Certificate to be forwarded directly to the Complaints & Compliance department from the NCA.

8. Are you currently authorized to practise law in a province or territory of Canada outside Ontario?

YES NO

If YES: Jurisdiction(s):

9. Have you been engaged in private practice, or as a sole practitioner in the last five years?

YES NO

If YES: Describe your work history:

Employer/Firm Name:
Date From:
Date To:
Describe your position:

Employer/Firm Name:
Date From:
Date To:
Describe your position:

10. If you are called to the bar and licensed in Ontario, do you intend to practise law here?

YES NO

If YES: Provide anticipated start date (dd/mm/yyyy):
Applicants for licensing who wish to work in Ontario before they are licensed must apply for permission to practise law in Ontario on a temporary basis (permit) because by establishing residence and taking a job here, they have established an economic nexus. They must maintain E&O insurance from their home jurisdiction until they are licensed in Ontario, and then replace it with LAWPRO (Ontario insurance coverage).
PART B – GOOD CHARACTER

Circle YES or NO for the following questions. If you answer YES to any of the questions in this part, provide full details on a separate sheet and attach any relevant documents including orders and/or judgments.

11. Are you currently the subject of criminal proceedings or proceedings for any other offence under any statute in Canada or elsewhere?

   YES     NO

12. Have you ever been found guilty of, or convicted of, any offence under any statute in Canada or elsewhere? Exclude speeding and parking tickets.

   YES     NO

13. Has judgment ever been entered against you in an action involving fraud?

   YES     NO

14. Are there any outstanding civil judgments against you?

   YES     NO

15. Have you ever disobeyed an order of any court requiring you to do any act or to abstain from doing any act?

   YES     NO

16. While attending a post-secondary institution, have allegations of misconduct ever been made against you or have you ever been suspended, expelled or penalized by a post-secondary institution for misconduct?

   YES     NO

17. Have you ever been refused admission as a student-at-law, articled clerk or similar position in any professional/regulatory/governing body?

   YES     NO

18. Are you now or have you ever been suspended, disqualified, censured, the subject of a conduct, capacity or competence proceeding or otherwise the subject of discipline in any jurisdiction(s) where you are or were licensed to practise law or provide legal services?

   YES     NO

19. Are you now or have you ever been a member of a professional/regulatory/governing body (other than a Canadian Law Society) in any jurisdiction?

   YES     NO
20. Have you ever been denied a licence or permit, or had any licence or permit revoked for failure to meet good character requirements?

YES  NO

21. Are you now the subject of a prosecution or have you ever been prosecuted, suspended, disqualified, censured, the subject of a conduct, capacity or competence proceeding or otherwise disciplined by any professional organization?

YES  NO

22. Are you aware of any complaint or charge pending against you in your professional capacity, which has not yet come to the attention of your Law Society or professional/regulatory/governing body?

YES  NO

23. Are you now or have you ever been the subject of an insurance claim under a policy for professional liability insurance?

YES  NO

24. Have you ever been discharged from any employment where the employer alleged there was cause?

YES  NO

25. Have you ever been disciplined by an employer, or been a respondent in proceedings alleging a violation of the Human Rights Code or similar legislation in any jurisdiction (e.g., sexual harassment, racial discrimination)?

YES  NO

26. Are you or any company or partnership of which you are or were a director, officer or employee currently subject to a petition or assignment in bankruptcy or a proposal to creditors under the Bankruptcy and Insolvency Act, or similar legislation in any jurisdiction and/or have you or any company or partnership of which you are or were a director, officer or employee ever been bankrupt or insolvent, under any statute?

YES  NO

27. Are there events, circumstances or conditions, other than those mentioned above, that are potentially relevant to your ability to practise law?

YES  NO
PART C – AUTHORIZATION AND DECLARATION

I hereby authorize the Law Society of Ontario to make inquiries of any person or government, any official or body, including, without limitation, any police or academic authority, about my background or character. I will provide any additional specific authorization or any release that is required for the purpose of enabling the Law Society of Ontario to obtain information related to my background or character.

I understand that if I am licensed in Ontario, I must comply with the Law Society Act, by-laws, the Rules of Professional Conduct, and all other rules, regulations and requirements of the Law Society of Ontario.

I understand that I must remain entitled to practice in my home jurisdiction until I am called to the bar in Ontario.

I understand that I have a continuing obligation to immediately provide written notification of any change to the information that I have provided to the Law Society of Ontario in connection with this application.

I acknowledge that my application for a licence shall be deemed to have been abandoned by me immediately if I fail to:

- provide to the Law Society, at the time that I submit my completed application, all documents and information specified by the Law Society on the application form relating to the requirement that I be of good character; or

- provide to the Law Society, by the time specified by the Law Society, all additional documents and information specified by the Law Society relating to the requirement that I be of good character.

I solemnly declare that all information provided by me with respect to this application, and in the documents provided in connection with this application, is true, accurate, and complete.

DECLARED BEFORE ME

at ,
on the day of , 20

Signature of a Commissioner for Taking Affidavits: Signature of Applicant:

___________________________________   _____________________________________

Print Name of Commissioner: Print Name of Applicant:

___________________________________   _____________________________________