LICENSING PROCESS

Law Society of Ontario
Licensing and Accreditation
130 Queen Street West, Toronto, ON M5H 2N6
T: 416-947-3315 or 1-800-668-7380, ext. 3315
licensingprocess@lso.ca

PDF HELP CENTRE

LICENSING PROCESS

Name Change Request Form

Licensing Process Candidate to Complete

Instructions:

The candidate must submit the fully completed form, with applicable supporting documentation, as an attachment through the candidate's online account. The candidate must ensure that each field is completed and that the individual certifying the documents has signed and dated both this form and the copies of the supporting documents. Candidates who prefer not to insert their prior full legal name on this form should contact the Law Society through their online account to review available alternatives.

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1. I hereby request that the Licensing and Accreditation Department amend its records to reflect that my full legal name changed from the prior full legal name referenced below to the current full legal name referenced below.
2. I have attached a copy of the legal document(s) reflecting my name change. Where this document is not in English or French, a translation by a translator certified by the Association of Translators and Interpreters of Ontario is also attached.
3. The declaration of the guarantor or referee has been signed by a guarantor or referee who (a) meets the Law Society of Ontario's posted requirements; and (b) has known me in my personal or professional life both under my prior full legal name and under my current full legal name. Please see the "Completing the Lawyer Licensing Process Application" or the "Completing the Paralegal Licensing Process Application" section of the website for information on acceptable guarantors/referees and additional requirements for referees.

By signing below, I declare that the information in this Name Change Request Form and all supporting documents is current, complete and correct. I hereby reconfirm all other matters set out in the Declaration and Obligations contained in my licensing process application.

Prior Full Legal Name

First Name: Middle Name(s): Last Name:

Current Full Legal Name

First Name: Middle Name(s): Last Name:

Candidate ID Number:

Signature of Candidate Date

By typing your name into the signature field, you agree that you are signing this form electronically and that your electronic signature is the legal equivalent of your manual signature on this form.

Guarantor/Referee to Complete

1. I confirm that the individual who provided me with this Name Change Request Form to sign has been known to me both under the individual's prior full legal name and under the individual's current full legal name, as set out above.

2. I confirm that my first and last name, address, contact email, contact telephone number and occupation/profession set out below are correct.

3. I have reviewed originals of the documents attached, which are intended to support and verify the identity of the individual applying for licensure with the Law Society of Ontario.

4. I have signed and dated a copy of each document attached. By doing so, I am confirming that the copies are accurate copies.

5. I confirm that I meet the requirements for a guarantor or referee as set out in the "Completing the Lawyer Licensing Process Application" or the "Completing the Paralegal Licensing Process Application" section of the Law Society's website. If I meet the requirements for a referee but not for a guarantor, I have attached a letter of reference containing the required information.

First Name of Guarantor/Referee:

Last Name of Guarantor/Referee:

Mailing Address of Guarantor/Referee:

Contact Email of Guarantor/Referee:

Contact Telephone Number of Guarantor/Referee:

Occupation of Guarantor/Referee:

By signing below, I declare that the above statements are true.

Signature of Guarantor Date

By typing your name into the signature field, you agree that you are signing this form electronically and that your electronic signature is the legal equivalent of your manual signature on this form.