LICENSING PROCESS
Law Society of Ontario
Licensing and Accreditation
130 Queen Street West, Toronto, ON M5H 2N6
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PDF HELP CENTRE

LAWYER LICENSING PROCESS

Request for Examination Registration or Deferment

Complete this form **only if you are requesting a change** to an existing Licensing Examination sitting, location, or language selection **OR** if you are intending to re-write an examination**. Dates, times and locations are subject to change.**

To review your current sitting selection, log into your online account and select "My Examinations and Study Materials."

Complete and submit this document as an attachment in your online account by the applicable deadline. To view the registration or deferral deadlines for each sitting, please visit the Examination Deadlines and Dates page.

Candidates who do not meet the deferral or registration deadline and do not attempt the examination for which they were registered will forfeit their examination fee payment for that sitting and will be invoiced for the next sitting they register for. Candidates who wish to withdraw from any or all components of the Lawyer Licensing Process should NOT submit this form and are instead required to submit the Withdrawal Request Form available online under "Fees and Forms."

Required Information:

Candidate Legal Name:

Candidate ID#: Daytime Phone Number:

Please change my current examination sitting to the following:

BARRISTER			
	Summer 2023	Fall 2023	Winter 2024
Examination Date:	☐ May 30, 2023 (Various locations- see below and select) ☐ June 2, 2023 (Ottawa only)	☐ November 14, 2023	☐ February 21, 2024
Examination Sitting Location:	☐ Toronto ☐ London ☐ Windsor ☐ Thunder Bay	☐ Toronto ☐ Ottawa	☐ Toronto ☐ Ottawa
Examination Language:	☐ English ☐ French		

SOLICITOR			
	Summer 2023	Fall 2023	Winter 2024
Examination Date:	☐ June 13, 2023	☐ November 28, 2023	☐ March 5, 2024
Examination Sitting Location:	☐ Toronto ☐ Ottawa ☐ London ☐ Windsor ☐ Thunder Bay	☐ Toronto ☐ Ottawa	☐ Toronto ☐ Ottawa
Examination Language:	☐ English ☐ French		

☐ I understand that after I submit this completed form to the Licensing and Accreditation Department,

- **my online account will be invoiced,** and I must pay the fee(s) by the prescribed deadline, as part of my registration requirements;
- **I am required to register and pay** the licensing examination fees and any applicable study material fees to ensure my registration is complete before the applicable registration deadline for that sitting;
- **if I will be re-writing in a new licensing cycle,** my online account will be invoiced and I must pay for the revised study materials applicable to the new licensing cycle, prior to the applicable registration deadline to secure my registration; and
- **should I require accommodation** for an examination based on a ground listed in the *Human Rights Code*, R.S.O. 1990, c. H.19, I must submit a request for accommodation and supporting documentation by the deadline for accommodation requests.

Candidate Signature: Date:

By typing your name into the signature field, you agree that you are signing this form electronically and that your electronic signature is the legal equivalent of your manual signature on this form.