

**LAWYER LICENSING PROCESS****Request for Exemption from Mandatory Minimum Compensation Form****Instructions**

1. A Lawyer seeking an exemption from the Mandatory Minimum Compensation (MMC) requirement applicable to an Experiential Training Placement<sup>1</sup> should review the information available on the [Mandatory Minimum Compensation](#) webpage, including the [Mandatory Minimum Compensation Policy](#) (Policy). This form uses terms that are defined in the Policy. Some definitions from the Policy are included as footnotes in this form for ease of reference.
2. If the Lawyer seeking an exemption from the MMC requirement is doing so with respect to an articling placement, the Lawyer must first be approved as a Principal. Information on becoming a Principal is available on the [Becoming a Principal](#) webpage and on the [Application to Serve as Articling Principal form](#). If the Lawyer seeking an exemption from the MMC requirement is doing so with respect to a work placement, the Lawyer should seek approval from the Law Practice Program to act as a work placement supervisor prior to seeking an exemption from the MMC requirement.
3. A Lawyer seeking an exemption from MMC must complete this form and ensure that all applicable information is provided.
4. The Lawyer must submit this completed form with all supporting documentation in one email to [articling@lso.ca](mailto:articling@lso.ca).

**Section 1: Lawyer Information**

Name:

Licence Number:

Year of Licensure:

Telephone Number:

Email:

Relationship Between Lawyer and Experiential Training Provider:<sup>2</sup>**Section 2: Experiential Training Provider Information**

Legal Name of Person or Entity:

Address:

Website (if available):

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<sup>1</sup> **Experiential Training Placement** means Articles Based in Ontario or a Law Practice Program work placement Based in Ontario.

<sup>2</sup> **Experiential Training Provider** means an entity (including a person, firm, organization, etc.) that offers an Experiential Training Placement to a Candidate.

### Section 3: Lawyer Declaration, Required Supporting Documentation, and Consent

1. I declare that all of the following are accurate:
  - The Experiential Training Placement will provide a high-quality training experience.
  - The Experiential Training Provider is unable to pay the MMC amount.
  - I have had a Clean Discipline History<sup>3</sup> for the past five years.
  - If at any point during the exemption period I no longer have a Clean Discipline History, I will notify the Law Society in writing immediately.
  
2. To demonstrate that I will be supervising a high-quality placement and that the Experiential Training Provider is unable to pay MMC, I am submitting a document that sets out all of the following:
  - My legal experience.
  - The experiences I have offered other Candidates for whom I have acted as Principal or Work Placement Supervisor, if applicable.
  - Information about the work environment, including whether there is a designated workspace for the Candidate, and any legal or administrative resources available to the Candidate.
  - My goals for the Experiential Training Placement.
  - Specific information about the Experiential Training Provider's current financial situation (note: financial statements are not required; general information about market conditions is not sufficient).
  - A detailed explanation of how the Experiential Training Provider's financial situation results in an inability to pay MMC.
  - Any additional factors I believe the Law Society should consider.
  
3. I am
  - submitting an experiential training plan in support of my request for an exemption.

OR

- not submitting an experiential training plan, as an experiential training plan for Articles is already on file with the Law Society and I do not wish to change it.

By signing below, I declare that the statements set out above and the information provided in this form and any related submitted documents are complete and accurate as of today's date and consent to the Law Society using information that is already in its possession to confirm my declaration.

Signature of Lawyer: \_\_\_\_\_

Date: \_\_\_\_\_

**The signature on this form may be typed. A Candidate must not sign on behalf of a Lawyer.**

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<sup>3</sup> **Clean Discipline History** means not being the subject of any of the following, unless the matter has been resolved in favour of the Principal or Work Placement Supervisor: a suspension of the Lawyer's licence or a practice restriction; an open disciplinary proceeding being conducted by the Law Society, or ensuing court proceedings related thereto; an open investigation being conducted by the Law Society; or an open complaint to the Law Society containing allegations of harassment or discrimination.