

## LAWYER LICENSING PROCESS – ARTICLING

# Application for Articling Abridgement

### Instructions

1. Candidate must complete all sections.
2. Candidate must email the completed application and the candidate letter to [articling@lso.ca](mailto:articling@lso.ca).
3. Candidate must ensure that all supporting documents are submitted.

### Application and fee

The expected timeline to receive a decision is approximately 30 days, depending on the volume received and certain peak periods during the licensing year.

Licensing and Accreditation may grant an abridgement based on a written application submitted with the required documentation and the applicable fee of \$160.00 (plus applicable taxes). Once the review process has commenced, the fee will be invoiced to the candidate's account.

### Required Supporting Documents

The following documents must be submitted:

1. application form;
2. candidate letter;
3. references;
4. principal letter, if applicable; and
5. certificate of standing, if applicable.

Candidates must review the online [instructions](#) outlining the required contents of the supporting documents, the permitted source for the supporting documents, and acceptable methods of delivery. Applications that do not comply with the instructions or that are incomplete will not be reviewed.

## Part A: Candidate Information

Candidate Name:

Candidate Number:

Date law degree obtained: (mm/year)

Candidate is seeking a \_\_\_\_\_ month abridgement of the articling requirement.

## Part B: Grounds for Application

A candidate may apply for an abridgement of the articling term based on prior legal experience if the candidate has

1. been licensed to practise law in another jurisdiction and practised as a lawyer in another jurisdiction,<sup>1</sup> or
2. had other legal experience obtained after completing a law degree.<sup>2</sup>

When evaluating a candidate's request for an abridgement, the Director of Licensing and Accreditation will consider:

- a) the length, recency, nature, scope, and diversity of the candidate's legal experience, and
- b) the relevance of the legal experience to the experiential training competencies and requirements for candidates established by the Society.

The following grounds are applicable:

- Candidate has been licensed to practise law in another jurisdiction

Jurisdiction \_\_\_\_\_ Date of admission to the Bar \_\_\_\_\_

Jurisdiction \_\_\_\_\_ Date of admission to the Bar \_\_\_\_\_

## Part C: Referee(s)/Principal Information

Candidates must review the online [instructions](#) outlining the required content for referee and principal letters.

### First Lawyer/Judge Referee

Name: \_\_\_\_\_

Period of Experience (mm/year): \_\_\_\_\_

Location: \_\_\_\_\_

### Second Lawyer/Judge Referee

Name: \_\_\_\_\_

Period of Experience (mm/year): \_\_\_\_\_

Location: \_\_\_\_\_

### Articling Principal (required if candidate is currently an articling student in Ontario)

Name: \_\_\_\_\_

Date articles commenced (dd/mm/year): \_\_\_\_\_

Location: \_\_\_\_\_

<sup>1</sup> Where a candidate who requests an abridgement of articles based on prior legal experience has been licensed to practise law in another jurisdiction, the candidate must currently be in good standing in that jurisdiction or must have chosen not to maintain the candidate's licence to practise law in that jurisdiction for reasons other than disciplinary action.

<sup>2</sup> When evaluating a request for abridgement based on prior legal experience, the Director of Licensing and Accreditation will not consider experience obtained by the candidate before completing a program to obtain a Bachelor of Laws or a Juris Doctor degree from a law school (for clarity, this means that experience while enrolled in a program of a law school (including clinical education experience or full-time, part-time, or summer experience in a law firm or legal organization) is not considered prior legal experience).

## Part D: Candidate Acknowledgement

During the COVID-19 pandemic, **all supporting documentation should be emailed to [articling@lso.ca](mailto:articling@lso.ca)**. If an application includes a Certificate of Standing, the Law Society will accept Certificates that are emailed directly from the issuing jurisdiction.

I, the candidate named above whose signature appears below, confirm that I have reviewed the instructions pertaining to the following required documents in support of my application. I understand that my application will not be deemed complete and will not be reviewed until the articling office receives all of the following documents, sent as specified in the instructions:

1. this application
2. the candidate letter
3. referee letter(s)
4. principal letter (if applicable)
5. Certificate of Standing (if applicable)

I have read and understand the requirements of this application. I will ensure that all supporting documents and applicable fees required by this application are filed and paid. I understand that if my application is not complete within six months it will expire and I may be required to re-submit my supporting documentation. I confirm that the facts contained in this application and the supporting documents are true.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By typing your name into the signature field, you agree that you are signing this document electronically and that your electronic signature is the legal equivalent of your manual signature on this document.*