



LAWYER LICENSING PROCESS – ARTICLING

Application for Articling Abridgment

Once complete, print, sign, date and file with all supporting documentation by one of the following options:

1. Scan and e-mail to articling@lso.ca; or
2. Mail to Articling, Licensing Process, Licensing and Accreditation Department, Law Society of Ontario, 130 Queen Street West, Toronto, ON, Canada M5H 2N6; or
3. In-person delivery to Law Society of Ontario.

Candidate Name:

Candidate Number:

Mailing Address:

Telephone:

Email:

Licensing and Accreditation may grant an abridgment based on a written application submitted with required documentation and the applicable fee of \$160.00 (plus applicable taxes). Law Society of Ontario will invoice your online account in the amount of \$160.00 (plus applicable taxes) or you may pay by certified cheque or money order payable to Law Society of Ontario.

1. Candidate is requesting a _____ month abridgment (or reduction) of the articling placement, resulting in a _____ month articling placement. (Blanks must total ten months.)

2. Indicate which of the following are applicable (may be more than one):

Candidate has been licensed to practice law in another jurisdiction¹

Jurisdiction

Date of admission to the Bar

Jurisdiction

Date of admission to the Bar

Candidate has practised as a lawyer in another jurisdiction.

Candidate has had other legal experience.

When evaluating a candidate’s request for an abridgment, the Manager of Licensing and Accreditation will consider:

- a) the length, recency, nature, scope and diversity of the candidate’s legal experience, and
- b) the relevance of the legal experience to the experiential training competencies and requirements for candidates established by the Society.

When evaluating a request for abridgment based on prior legal experience, the Manager of Licensing and Accreditation **will not** consider experience obtained by the candidate **before completing** a program to obtain a Bachelor of Laws or Juris Doctor degree from a law school **or** experience obtained **while enrolled** in a program of a law school, including full-time, part-time or summer experience in a law firm or legal organization, and/or clinical experience.

¹ Where a candidate who requests an abridgment of articles based on prior legal experience has been licensed to practice law in another jurisdiction, the Candidate must currently be in good standing in that jurisdiction or must have chosen not to maintain their license to practice law in that jurisdiction for reasons other than disciplinary action.

Candidates and Referees should refer to the criteria for abridgment in the [Lawyer Licensing Process Policies](#) and the [experiential training competencies for candidates](#) as a guide to completing the application.

Supporting Documentation Required

✓ Letter from Candidate must include:

- Specific dates and a description of the organization at which the candidate obtained their legal experience.
- A description of the candidate's legal experience as it relates to the experiential training competencies and requirements for candidates as established by the Society. The candidate must reference the [experiential training competencies for candidates](#) and provide specific examples of the competencies they have performed.

NOTE: only **post-law school** legal experience will be considered towards an abridgment.

✓ Reference Letter(s)

- The reference letter must be sent directly from one or more eligible referee(s). An eligible referee is a **lawyer** or **judge** who has **direct** knowledge of the candidate's legal experience.
- The reference letter must include:
 - A description of the time period(s) for which the referee has knowledge of the candidate's legal experience.
 - A description of the candidate's legal experience, including specific examples of how the candidate's experience relates to the [experiential training competencies for candidates](#).
- The reference letter(s) must be signed and sent directly by the referee to Articling at Law Society of Ontario by regular mail or email.

NOTE: Multiple reference letters will be required in support of the application if the candidate is claiming legal experience at more than one firm or organization.

✓ Letter from Principal (only applicable if the candidate has begun articling)

The letter from the Principal or firm must include the start date of the articling placement and the amount of Time Off from articles the candidate has taken up to the date of request, including any vacation, sick days, or study days.

✓ Certificate(s) of Standing (only applicable if the candidate has been admitted to the bar of another province or jurisdiction):

An **original** Certificate of Standing must be ordered from the governing body of the legal profession from each of the candidate's previous jurisdictions.

The Certificate of Standing must be sent **directly** by mail from the governing body of that jurisdiction to Articling at Law Society of Ontario.

Any documents that are not in English or French must be translated by an Association of Translators and Interpreters of Ontario (ATIO) Certified Translator. You may wish to refer to ATIO's Directory of Certified Translators on its website at www.atio.on.ca. The original Certificate of Standing must be sent by the governing body of that jurisdiction directly to a certified translator. The certified translator must then send both the original and translated copies of the Certificate of Standing directly to Articling at Law Society of Ontario.

First Lawyer/Judge Referee

Name:

Mailing Address:

Telephone:

E-mail:

Second Lawyer/Judge Referee

Name:

Mailing Address:

Telephone:

E-mail:

Other relevant material that the candidate believes will be useful in making an evaluation of the application for articling abridgment.

I have read and understood the requirements of this application. I will ensure that all supporting documents and applicable fees required by this application are filed and paid. I confirm that the facts contained in this application are true.

SIGNATURE: _____ DATE: _____